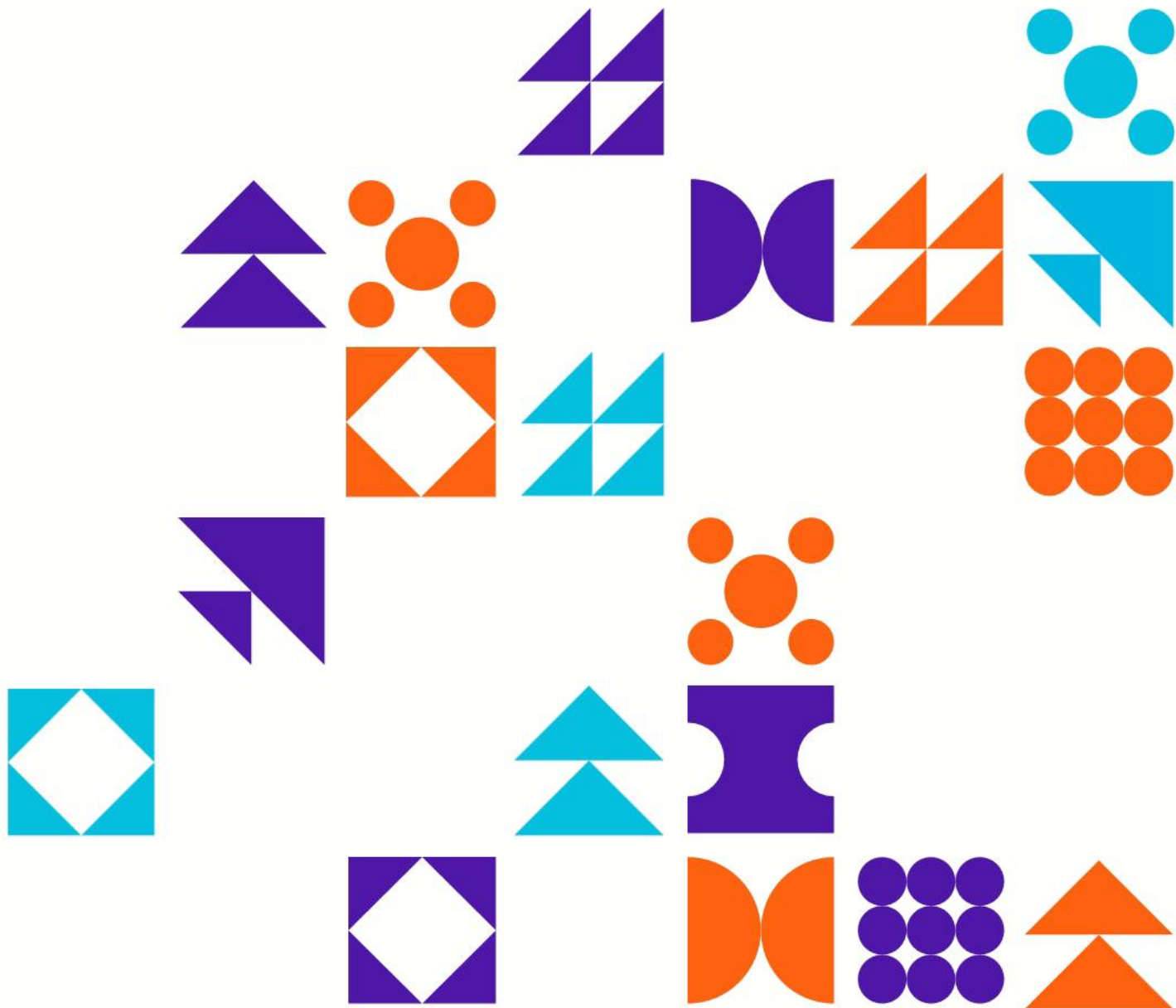


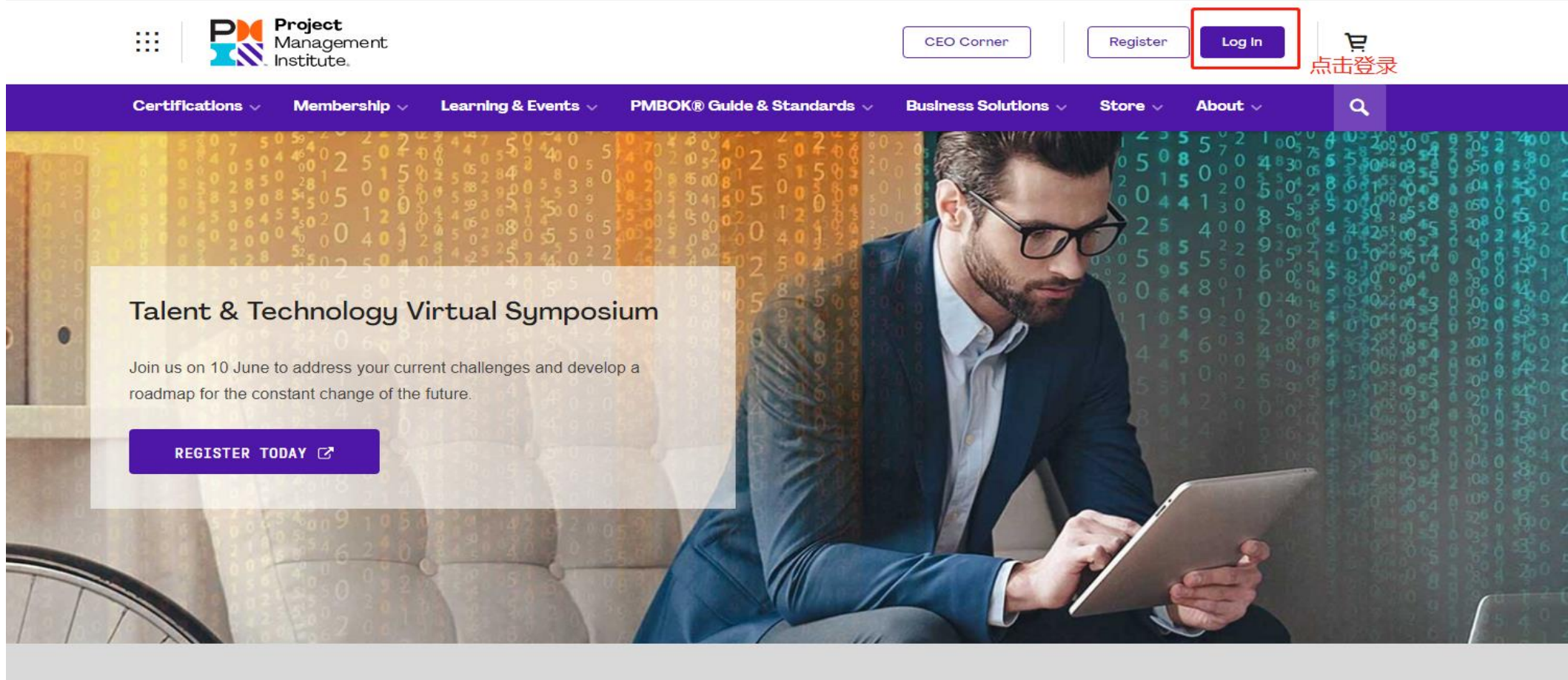
在线课程PDU申报指导  
ONLINE COURSE  
PDU REPORTING  
GUIDANCE

Jun. 17<sup>th</sup>, 2020



在线课程PDU申报-学习预先录制或直播的在线课程/广播/电子记录可以通过此类进行申报，此类 PDU 数量没有限制，申报流程如下

1. 打开[www.pmi.org](http://www.pmi.org)网站，点击Log in 登陆



## 2. 点击Log in, 输入用户名和密码



Log In 请填写用户名和密码, 点击LOG IN登陆。

Username [Forgot Username?](#)

Password [Forgot Password?](#)

**LOG IN**

Don't have an account?  
[Register now](#)

点击

### 3. 在Certifications的菜单中选择《Report PDUs on CCRS》进入你的个人主页

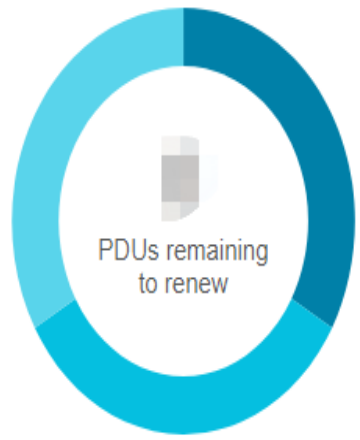
The screenshot shows the Project Management Institute website. At the top left is the PMI logo and the text "Project Management Institute". To the right is a "CEO Corner" button, a "myPMI" profile icon, a notification bell, and a shopping cart icon. Below this is a purple navigation bar with the following menu items: "Certifications", "Membership", "Learning & Events", "PMBOK® Guide & Standards", "Business Solutions", "Store", and "About". A search icon is on the right side of the navigation bar. The "Certifications" menu is open, showing a list of options: "Overview", "Certification Process", "Maintain Certification", "Certification Registry", "Certification FAQs", "Certification Types", "Report PDUs on CCRS" (highlighted with a red box and the Chinese text "点击"), and "Apply Now". The main content area shows a user profile for "Technology Virtual Summit" with a "Profile" tab selected. Below the profile name is a description of the event. To the right of the profile is a "CERTIFICATION STATUS" section showing a PMP® #, a progress gauge with "0 PDU's remaining to", and a status of "In good standing".

- Report PDU's
- Earn PDU's
- Claim History

在PDU's的菜单中选择《Report PDU's》

Dashboard  
Activity as of 22 Mar

PMP®



### Information

Credential: # [redacted]  
Status: In good standing  
Earned: [redacted]  
Renewal Date: [redacted]

841  
Days until renewal

[Renew Now >](#)

## 4. 选择《在线或电子课程》进行申报

**Report PDUs**

Dashboard > Report PDUs

**EDUCATION**  
Learning opportunities that allow you to broaden your knowledge in one of the PMI Talent Triangle skill areas: Technical, Leadership, or Strategic and Business Management.

**GIVING BACK**  
Activities that enable you to share and apply your knowledge and skills as a means to contribute to and help build the profession.

- Course or Training** (In person or virtual classes, formal education)
- Organization Meetings** (Chapter, company, or professional meetings limited to 2 PDUs)
- Online or Digital Media** (Pre-recorded Webinars, Podcasts, digital recordings)
- Read** (Books, articles, blogs)
- Work as a Practitioner** (Working in a profession related to your certification)
- Create Content** (Authoring books or articles, creating webinars)
- Give a Presentation**
- Share Knowledge** (Serving as a moderator, SME, or mentor)

## 5. 填写该课程的相关信息如下，其中可选项可以不填

**Digital Media/Webinar**

Dashboard > Report PDUs > Digital Media/Webinar

Meeting or Conference Information

Organization/Host <sup>?</sup>

Title <sup>?</sup>

Meeting Number <sup>?</sup>   
(optional)

Description <sup>?</sup>   
(optional)

4000 characters left

请用英文依次填写《活动组织方》和《活动名称》

Meeting Number 和 Description 两个选项可以不填

Date Started

Date Completed

URL (optional)

PDU's Claimed ⓘ

	Technical ⓘ	Leadership ⓘ	Strategic ⓘ	Total
PMP®	<input type="text" value="1.00"/>	<input type="text" value="1.00"/>	<input type="text" value="0.00"/>	<input type="text" value="2.00"/>

By submitting this claim, I attest that the information I have provided is correct. I understand that any misrepresentation or incorrect information provided may result in disciplinary action, including suspension or revocation of my PMI certification and/or credential.

I agree this claim is accurate.

根据学习内容将PDU对应到相应的能力类型，例如：该课程2个小时，共获得2个PDU,其中内容涉及技术能力1个；领导力类1个，共2个。

最后，勾选“我同意如上申报是准确的”，点击Submit提交



## 6. 点击左侧的《Claim History》确认刚才申报的PDU是否成功

Claim History

Dashboard > Claim History

Download Transcript

Print

All Filters

PMP® 30 Jun 2012 - 30 Jun 2015

Date Completed	Activity	Status	Claim ID	PDU's Claimed	PDU's Approved	PDU's Applied
30 Nov 2015	Mobile Learning Courses for Project Management	A				4.00
25 Oct 2015	PMI (China) congress 2015	A				6.00
17 Sep 2012	SOFTWARE DEVELOPMENT PROJECT MANAGEMENT MICROSOFT	A				4.00
14 Aug 2012	PROJECT MANAGEMENT FUNDAMENTAL #1	Approved	0000249	14.00	14.00	14.00
18 Jul 2012	PMI(China) online Survey	Approved	6484912	7.00	7.00	7.00
17 Jul 2012	PMI(China) online Survey	Approved	6479747	5.00	5.00	5.00

以PDU's Applied这栏的数量为最终申报成功的数量

备注：如果此处 PDU's Applied 里的 PDU 数量和你所申报的不一致，说明有部分 PDU 不符合条件，例如：在过短的时间里申报了过多的 PDU，一般一天最多对应 8 个 PDU，建议拆分申报。

# 欢迎更多交流



[010 8429 9288](tel:01084299288)



[Chinaoffice@pmi.org](mailto:Chinaoffice@pmi.org)



[www.pmi.org](http://www.pmi.org)



[www.chinapmi.org](http://www.chinapmi.org)



THANK YOU

